



MAFINGA COLLEGE OF BUSINESS EDUCATION

REG/BTP/070P

INNOVATIONS AND EXCELLENCE

Kinyanambo B Street Mafinga, Mufindi P.o. Box 497 Iringa - Tanzania

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Email: info@macbe.ac.tz Web: www.macbe.ac.tz

This form should be completed using Block letters and returned to The Admission office

Mafinga College of Business Education. Application fee is Tsh. **20,000/=**

SECTION 1: PERSONAL DETAILS

NAMES.

Surname..... First..... Middle.....

GENDER. Male Female

MARITAL STATUS.....TRIBE.....

PERMANENT ADDRESS:
.....
.....

CURRENT ADDRESS (If any).....
.....

TELEPHONE NUMBER..... Cell.....

E-Mail Address.....

DATE & PLACE OF BIRTH.....

NATIONALITY.....

CONTACT PERSON (During Emergency).....

RELATIONSHIP.....

TELEPHONE NUMBER..... Cell.....

Do you have any kind of disability? Yes..... No.....

If yes, please mention the kind of disability you have.....

COURSE APPLIED

Please indicate an appropriate course of your choice

Certificate/ Diploma in.....

SECTION 3: APPLICATION FEE AND SPONSORSHIP

3.2 Indicate the type of sponsorship for your studies (Please tick one)

Government

Institution

Private

3.3 Give details of your sponsor(s) and the letter of commitment

FULL NAME	ADDRESS	TEL. NUMBER	RELATIONSHIP

EDUCATION BACKGROUND

Ordinary Certificate of secondary education (CSEE) or equivalent

Subject	Grade	Remarks	Date

Examination authority.....

Examination centre.....

Division.....

Advance certificate of secondary education (ACSEE)

Subject	Grade	Remarks	Date

Examination authority.....

Examination centre.....

Division.....

Other equivalent qualification certificate

Institution.....

Course	Grade	Remarks	Date

Awarding board..... GPA.....

SECTION 4: STUDENT DECLARATION

I declare that all information given in this form is correct and ready to take any obligation regarding false information whatsoever.

Signature of the Applicant..... Date.....

Note: The information given in this form will be used for admission purpose only. Non disclosure of details or provision of false information to any of the sections in this form it discovered shall render your registration with the Mafinga College of Business Education cancelled.

FOR OFFICE USE ONLY

Application form has been received by the Admission officer, Mafinga College of Business Education

Name of the Officer.....

Signature.....

Comments by the Admission Officer.....

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Decision by the committee for Certificate/Diploma Studies.....

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SECTION 5. THE COLLEGE OFFER THE FOLLOWING ACADEMIC PROGRAMS

The applicant will be allowed to join the college for Certificate level if only he/she has the academic certificate for o-level studies shows/prove that the student has three credits or above four credits/pass can be D-4,C-3 and above, also course will be for the duration of one year.

TECHNICIAN CERTIFICATE IN	ORDINARY DIPLOMA IN
<ul style="list-style-type: none"> • PROCUREMENT AND SUPPLIES MGT • BUSINESS ADMINISTRATION • ACCOUNTANCY 	<ul style="list-style-type: none"> • PROCUREMENT AND SUPPLY MGT • BUSINESS ADMINISTRATION • ACCOUNTANCY

The applicant will be allowed to join the college for diploma level if only he/she has the academic certificate for A-level studies shows/prove that the student has one principle and one subsidiary also course will be for the duration of two years.

FEES STRUCTURES

COURSE	CERTIFICATE 1 YEAR (NTA LEVEL 4) FEES PER YEAR	DIPLOMA 2 YEARS (NTA LEVEL 6) FEES PER YEAR
PROCUREMENT AND SUPPLY MGT	700,000/=	800,000/=
ACCOUNTANCY	700,000/=	800,000/=
BUSINESS ADMINISTRATION	700,000/=	800,000/=

1. OTHER REQUIREMENTS

- (i) For students enrolled for the Diploma Programme the Tuition Fee is Tshs. **800,000/=**Per annum. Admission will only be secured after a student has paid at least 50% of the whole amount (i.e. **Tshs. 400,000/=**).
- (ii) For students enrolled for the Advanced Certificate Programme the Tuition Fee is Tshs. **700,000/=**Per annum. Admission will only be secured after a student has paid at least 50% of the whole amount (i.e. **Tshs. 400,000/=**)
- (iii) For students enrolled for the Basic Certificate Programme the Tuition Fee is Tshs. **400,000/=Per Course**. Admission will only be secured after a student has paid at least Tsh. **250,000/=**
- (a) In addition to the tuition fees as prescribed in paragraph 1 above, on the registration day every student shall make the following payments direct to the cashier and obtain receipt:
 - (i) Identity Card..... **5,000/=**
 - (ii) Student Union fee..... **5,000/=**
 - (iii) Awarding Board (NACTE) fee..... **15,000/=**
 - (ii) Stationary..... **10,000/=**
 - (iii) Caution Money (Refundable)..... **10,000/=**
 - (iv) T-shirts **15,000/=**
- (b) Hostel is available for All Student in request. Student that requires this facility must inform the school soon after receiving their admission letter in order to secure a chance. Hostel expenses is **150,000/=** per semester. That amount does not cover meal allowance.

All students are supposed to deposit their tuition fees to MUCOBA BANK A/C No 05000351 Name: MAFINGA COLLEGE OF BUSINESS EDUCATION OR send to respective college cashier right after arrival at the college.